



Employment Application

Thank you for your interest in being a part of the Camp S.W.A.G. Family!

Camp S.W.A.G. is an equal opportunity employer and does not discriminate in recruitment or hiring or other terms or conditions of employment on the basis of color, race, religion, national origin, sex, disability, age or any other status protected by law.

If you are interested in becoming a part of the Camp S.W.A.G. Team, complete the application below. Please do the following for employment consideration:

- ◆ Complete application in full
- ◆ Write legibly
- ◆ Do not leave blank spaces or write "See Resume" to respond to any question. If necessary, write N/A
- ◆ Read and sign the last page of the application

PERSONAL INFORMATION

Position Applying for: _____ Date: _____

Date Available: _____

LAST NAME: _____ FIRST NAME: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____

TELEPHONE NUMBER: _____

Are you 18 years of age or older? **YES** **NO**
(If not, you may be required to provide work authorization.)

If hired, can you provide verification of your legal right to work in the United States?
YES **NO**

Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodations? If no, please explain below **YES** **NO**



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Have you ever been convicted of a crime, pled no contest, or had adjudication withheld?

YES NO

If yes, please provide a date, location, charges and a complete explanation of all offenses.

NOTICE TO ALL APPLICANTS

Camp S.W.A.G. enforces its policies and practices to prevent child abuse of any kind.

Allegations or suspicions of child abuse of any kind are taken very seriously at Camp S.W.A.G. and we will report to the proper authorities for investigation. We have abuse reporting procedures, there unscheduled visits from Camp S.W.A.G. Directors/Managers and we offer parents an open door policy to visit and we have an extensive code of conduct for all staff members. Camp S.W.A.G. staff minimizes opportunities for abuse to occur and we talk frequently with Camp S.W.A.G. participants and Camp S.W.A.G. staff about personal safety and touching limits. We also run thorough background checks and screening for all staff members, volunteers, third party hires, etc. to prevent abusers from being hired and we provide child abuse prevention training for all staff.



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EMPLOYMENT HISTORY

LIST OF AVAILABLE DAYS/HOURS:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Preferred Job Status: **Full-time** **Part-time** **Seasonal** **As Needed**

Have you previously been employed by Camp S.W.A.G.? **Yes** **No**

Have you previously volunteered for Camp S.W.A.G.? **Yes** **No**

If yes, when and for what event? _____

Do you have any relatives or household members currently working or currently volunteering for Camp S.W.A.G.? **Yes** **No**

If yes, name(s), relationship and position: _____

How did you learn of this position referral or otherwise?



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EDUCATIONAL & TRAINING					
	Name of School	City, State	Diploma Awarded	Degree	Major
High School or GED			Yes No In Progress		
College			Yes No In Progress		
Graduate School			Yes No In Progress		
Vocational/ Other			Yes No In Progress		

Please describe any non-employment experience such as school, volunteer activities or specific training that might strengthen your application:

JOB SPECIFIC AND SAFETY TRAINING AND/OR CERTIFICATIONS			
Type (CPR, First Aid, CDA, etc.)	Provider	Level	Expiration



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EMPLOYMENT HISTORY			
Employer (1)	Telephone /	Dates Employed From: ____/____ To: ____/____	Summary of the nature of the work performed and job description by this employer.
Address		Starting Hourly Rate/Salary \$_____per_____	
Job Title		Ending Hourly Rate/Salary \$_____per_____	
Immediate Supervisor/Manager and Title			
Reason for Leaving			
May we contact this employer? Yes No			
Employer (2)	Telephone /	Dates Employed From: ____/____ To: ____/____	Summary of the nature of the work performed and job description by this employer.
Address		Starting Hourly Rate/Salary \$_____per_____	
Job Title		Ending Hourly Rate/Salary \$_____per_____	
Immediate Supervisor/Manager and Title			
Reason for Leaving			
May we contact this employer? Yes No			



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Employer (3)	Telephone /	Dates Employed From: ____/____ To: ____/____	Summary of the nature of the work performed and job description by this employer.
Address		Starting Hourly Rate/Salary \$_____per_____	
Job Title		Ending Hourly Rate/Salary \$_____per_____	
Immediate Supervisor/Manager and Title			
Reason for Leaving			
May we contact this employer? Yes No			

Employer (4)	Telephone /	Dates Employed From: ____/____ To: ____/____	Summary of the nature of the work performed and job description by this employer.
Address		Starting Hourly Rate/Salary \$_____per_____	
Job Title		Ending Hourly Rate/Salary \$_____per_____	
Immediate Supervisor/Manager and Title			
Reason for Leaving			
May we contact this employer? Yes No			

Please explain any gaps in employment history.



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What other business experience, personal experience or training have you had that may have prepared you for this position, including working with youth?



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**PERSONAL REFERENCES (Must be at least three (3) professional references)
Do Not List Relatives**

Name: _____
Relationship: _____ Years Known: _____
Address: _____
City: _____ State: _____
Email: _____
Telephone Number: _____

Name: _____
Relationship: _____ Years Known: _____
Address: _____
City: _____ State: _____
Email: _____
Telephone Number: _____

Name: _____
Relationship: _____ Years Known: _____
Address: _____
City: _____ State: _____
Email: _____
Telephone Number: _____

Name: _____
Relationship: _____ Years Known: _____
Address: _____
City: _____ State: _____
Email: _____
Telephone Number: _____



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APPLICATION ACKNOWLEDGMENT AND AUTHORIZATION

Please read all statements and sign below:

I authorize both Camp S.W.A.G. and persons listed (references, schools, current (unless noted) and former employers and any others with whom I desire to check) to communicate with regard to any relevant information that may be required to reach an employment decision. I agree to hold such persons harmless with respect to any information they may supply. I understand and agree that any offer of employment is contingent upon successful completion of all background check processes, including a criminal history background check and/or credit history.

I certify that all information provided by me in this application is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation, or omission of any facts in this application or any of the documents submitted in connection with Camp S.W.A.G. employment will result in denial of employment or termination of employment regardless of this timing or circumstances of discovery,

If I am employed by Camp S.W.A.G. I understand my employment can be terminated, with or without cause and with or without notice, at any time at the option of Camp S.W.A.G. or myself. I understand that, other than the CEO/Executive Director/Board Members of Camp S.W.A.G., no manager, supervisor or representative of Camp S.W.A.G. has the authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing. Only the CEO/Executive Director/Board Members of Camp S.W.A.G. has the authority to make any agreement contrary to the foregoing and then only in writing. I further expressly agree that, with respect to the at-will employment relationship, this constitutes the full, complete and final expression of the parties' intent concerning the nature of any employment relationship between myself and Camp S.W.A.G.

I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding my identity and legal right to work in the United States.

I understand that this application is only valid for the position applied for at present and that Camp S.W.A.G. is not obligated to retain or consider this application for future openings. If hired, I agree to abide by Camp S.W.A.G. policies and rules at all times. I acknowledge that I have read the above statements and understand them.

Signature: _____ Date: _____

Please email application to Employment@cs wag.org or mail to the following address:

Camp S.W.A.G.
Attn: Human Resources
P. O. Box 3392
Cary, NC 27513